

MYPROJECTSONLINE



Displaying calendar items

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Version	:	1.0
Date	:	May 05 2010



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Displaying planning items

By default, the planning items are displayed in the month calendar as well as in the planner page by showing the start time and end time (unless the item is planned for the whole day), the project code and the project element code.

■ Display setting page

In the planning display settings page (Calendar/Planning > Settings > Planning display) the default can be overruled with separate settings for the month calendar and the planner page.

	month calendar	planner
employee code	10	
employee name		
customer code	20	30
customer name		
project code		40
short code		
project name		
element code	30	
short code		
element name		
start date		
start time	40	10
end date		
end time	50	20
location	60	
priority		
description		
separator	space-space	

Figure 1 Planning display settings page

When a number is entered for a field it determines if the field will be shown and it also determines the order in which the field is shown. The reason why large numbers are used



in the example above is that extra fields can be added this way without renumbering the fields already selected.

The planning display setting above will result in the following planning items:

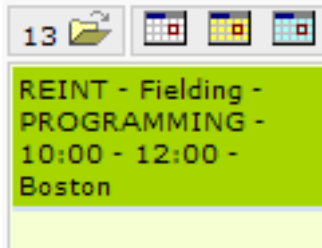


Figure 2 Month calendar display example

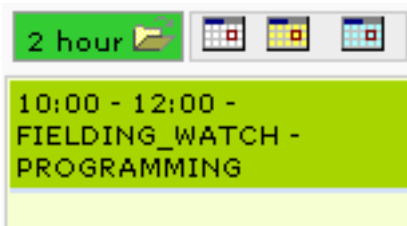


Figure 3 Planner display example

■ Colors

We have separate colors for general calendar items, planning items and appointment items in the month calendar and in the planner page. For planning items, we can overrule the default color. We can use different colors for different projects and we can also use different colors for different project elements.

New colors can be created in the project color page (Calendar/Planning > Admin extra > Project color).

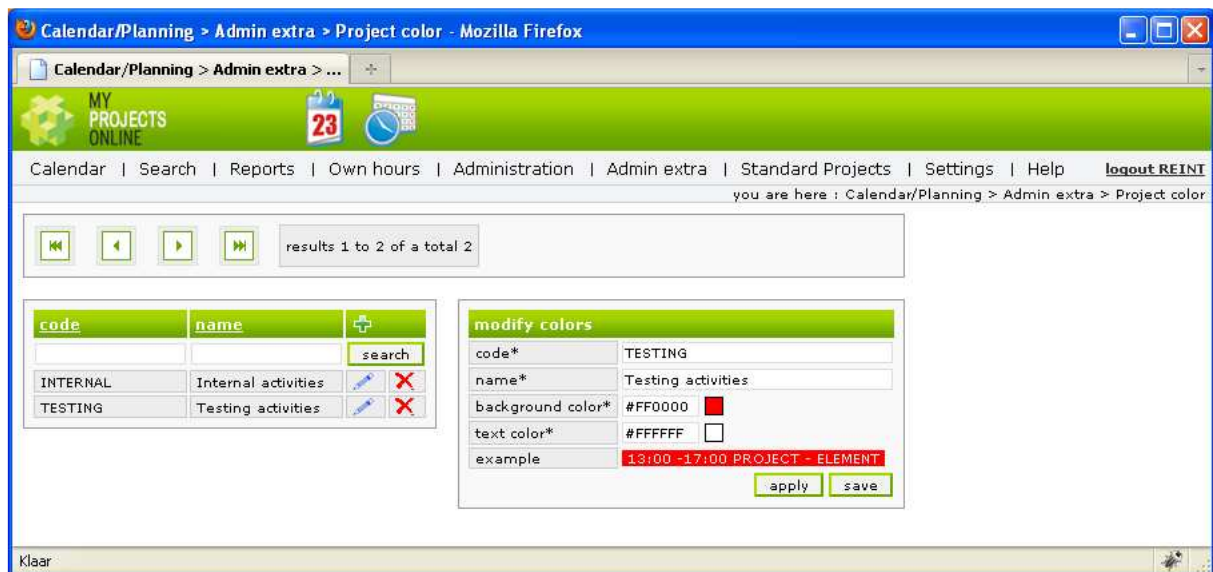


Figure 4 Project color page

Clicking on the square next to the background color field and the text color field opens the color picker popup where a color can be selected.



Both in the project admin page (Calendar/Planning > Administration > Projects) and in the project element admin page (Calendar/Planning > Administration > Project elements) a color can be selected. A project element color overrules the project color.

In the example shown below we have given the INTERNAL project an alternative color (Yellow). This means all project elements of the INTERNAL project will be displayed in this color. We also gave the TESTING project elements of both FIELDING_WATCH and SCIO_SITE a red color.

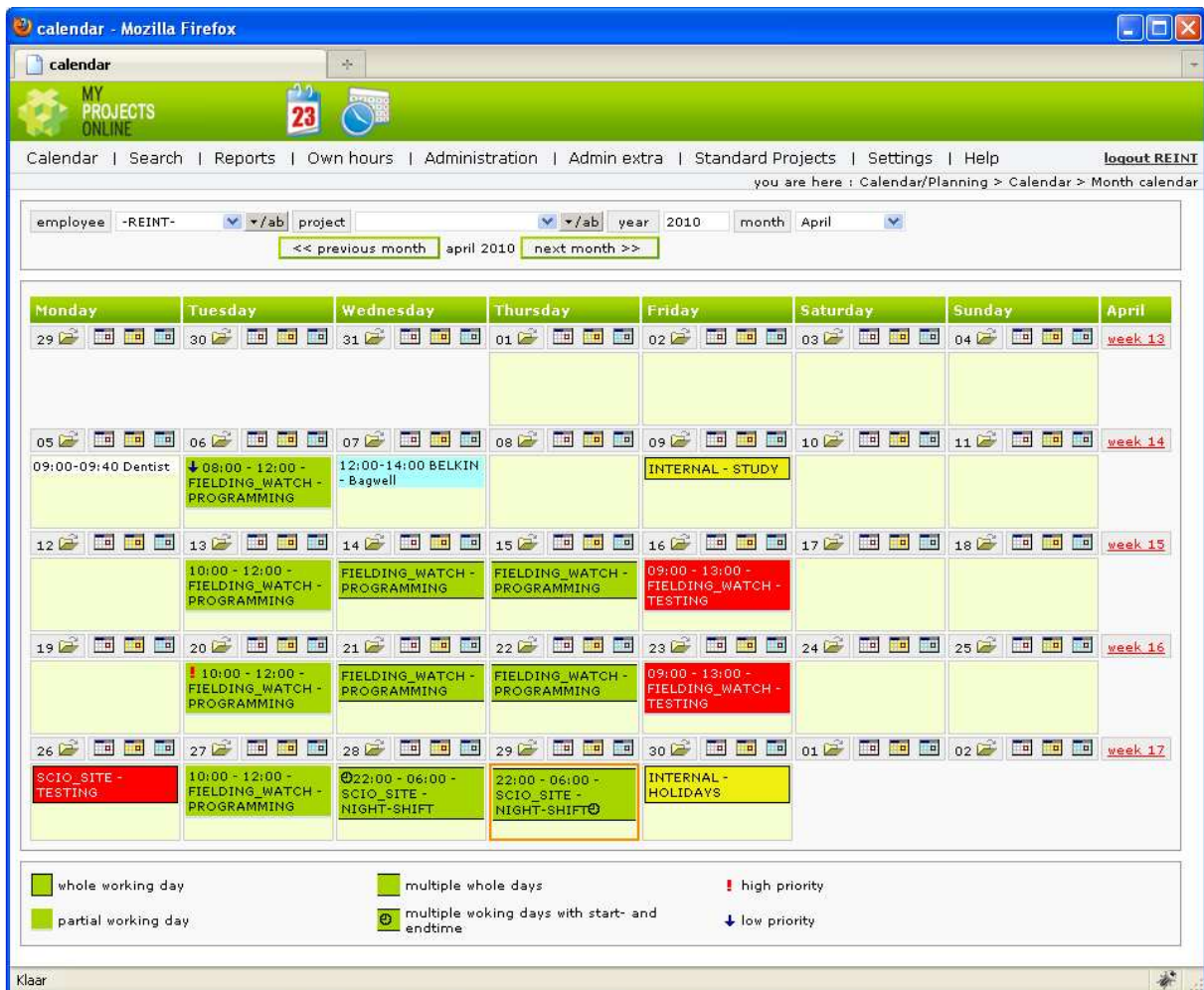


Figure 5 Month calendar page

Project and project element color can be set in standard projects also. This makes it easy to implement an alternative color on a project element base like the red testing planning items used in the example. Read the “standard projects and copying projects” documentation on the use of standards projects.

■ Displaying different periods

In the bottom part of the month calendar and of the planner page, a legend is displayed on how different display methods are used to distinguish between the different ways an item is planned.

whole working days



When no start time and no end time is entered in planning a calendar item and the start date and the end date are the same, then the item is displayed with the border visible on all sides

partial working days

When a start time and end time is entered and the start date is the same as the end date then the item is displayed with no borders at all.

multiple whole days

When no start time and end time is entered and the start date is different from the end date only the top and bottom borders are shown.

multiple working days with start- and end time

When start time and end time are entered and the start date is different from the end date the top and bottom borders are shown and on the first and last day of this item the 🕒 icon is shown.

■ Mouseover

If in the system settings page (Calendar/Planning > Settings > System settings) the "onmouseover in calendar" is checked moving the mouse over a planning item will display more information about this item.

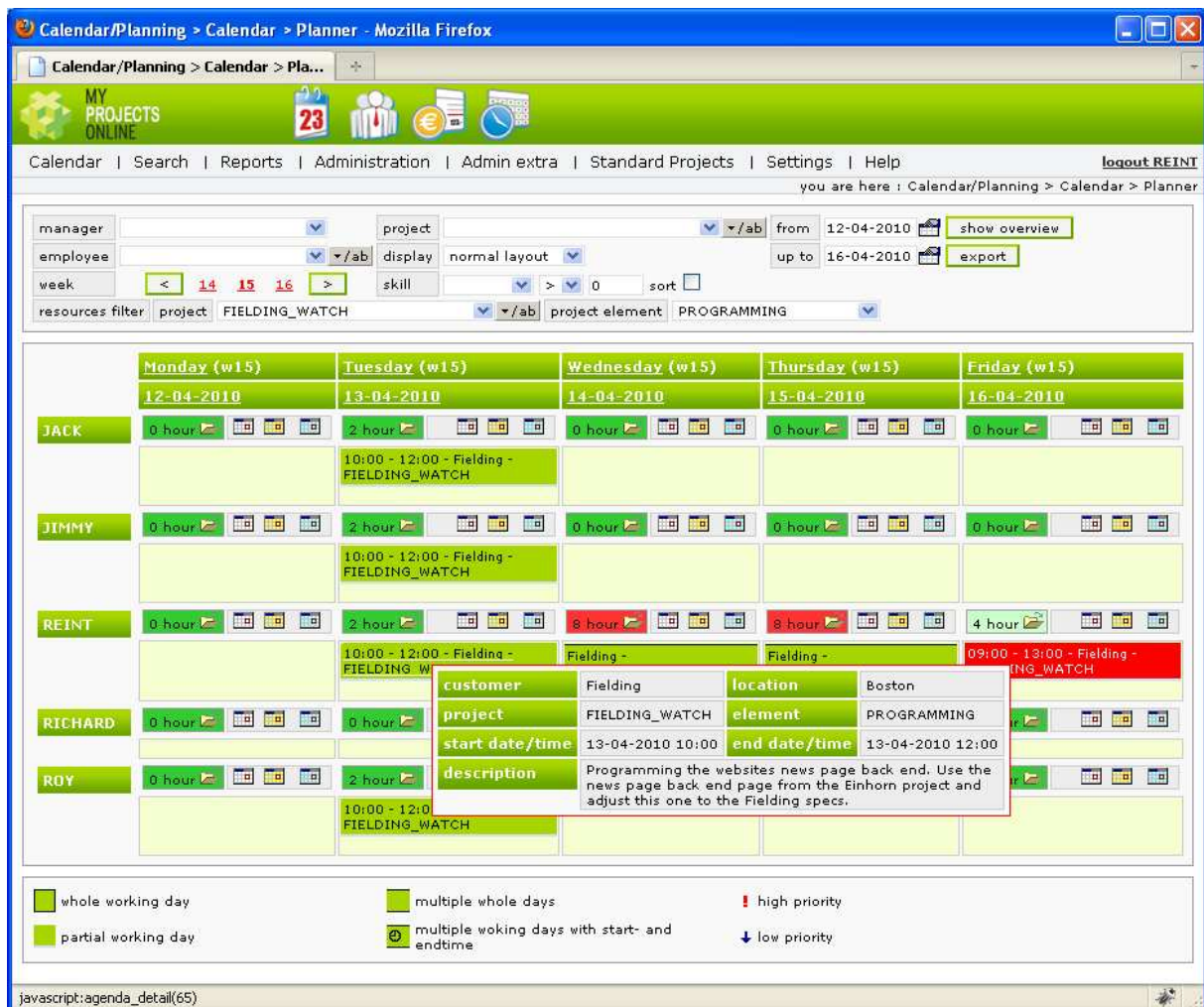


Figure 6 Planner page with mouseover info



Displaying general calendar items

General calendar items do not have their own display settings page.

The color of the items also cannot be influenced.

General calendar items follow the same logic as planning items and appointment items in displaying the four period types:

- whole working days
- partial working days
- multiple whole days
- multiple working days with start- and end time

Displaying appointment items

Appointment items have their own display setting page (Calendar/Planning > Settings > Appointment display) just like the planning items. In this settings page (Calendar/Planning > Settings > Appointment display) the default display method can be overruled with separate settings for the month calendar and the planner page.



	month calendar	planner
employee code	<input type="text"/>	<input type="text"/>
employee name	<input type="text"/>	<input type="text"/>
customer code	40	40
customer name	<input type="text"/>	<input type="text"/>
customer id	<input type="text"/>	<input type="text"/>
phone	<input type="text"/>	<input type="text"/>
e-mail	<input type="text"/>	<input type="text"/>
postal		
PD box	<input type="text"/>	<input type="text"/>
address	<input type="text"/>	<input type="text"/>
postal code	<input type="text"/>	<input type="text"/>
city	<input type="text"/>	<input type="text"/>
country	<input type="text"/>	<input type="text"/>
visiting		
address	<input type="text"/>	<input type="text"/>
postal code	<input type="text"/>	<input type="text"/>
city	50	<input type="text"/>
country	<input type="text"/>	<input type="text"/>
surname	30	30
first name	<input type="text"/>	<input type="text"/>
initials	<input type="text"/>	<input type="text"/>
surname prefix	<input type="text"/>	<input type="text"/>
gender	<input type="text"/>	<input type="text"/>
phone	<input type="text"/>	<input type="text"/>
mobile phone	<input type="text"/>	<input type="text"/>
e-mail	<input type="text"/>	<input type="text"/>
start date	<input type="text"/>	<input type="text"/>
start time	10	10
end date	<input type="text"/>	<input type="text"/>
end time	20	20
location	<input type="text"/>	<input type="text"/>
priority	<input type="text"/>	<input type="text"/>
separator	space-space	

save

Figure 7 Appointment display settings page

When a number is entered for a field it determines if the field will be shown and it also determines the position in which the field is shown. The reason large numbers are used



in the example above is so that extra fields can be added this way without renumbering the fields already selected.